

*Beaumont House:  
Your Idyllic Event Venue*



# Beaumont House

Beaumont House is a stunning wedding venue, situated right in the tranquil eastern suburbs of Adelaide. The Mediterranean-style bungalow and lush gardens make the property the perfect setting for your next wedding or event. Owned and cared for by the National Trust of South Australia, the historic gem is a unique property to host your next unforgettable celebration.

# Wedding Package

\$ 12,000



## *When you select this package, you get:*

- Exclusive use of our incredible gardens for your ceremony, reception and photos
- 24x white Americana chairs for the ceremony
- Signing table and two chairs
- Staff onsite to direct guests and assist where needed
- Marquee, clear sides, solid ceiling
- Festoon and fairy lights
- Gift table
- Cake table
- Bar set up in marquee with glassware
- Drinks staff to welcome guests to the reception (depending on the package chosen)
- Professional waiting staff for the duration of reception
- Liquor licence for the duration of the event
- Pack down service at the end of the event
- Event manager to assist you in planning your perfect day leading up to the event
- Event managers on site to assist in setting up and styling the venue according to your needs and being onsite throughout the event to ensure your day runs perfectly

# Event Package

\$ 10,000

## *Included*

- Exclusive use of our incredible gardens for the duration of your event
- Marquee, clear sides, solid ceiling
- Lighting in the marquee – festoon or fairy lights
- Bar set up in marquee with glassware
- Professional waiting staff for the duration of reception
- Drinks staff for the duration of reception
- Liquor licence for the duration of the event
- Pack down service at the end of the event
- Event manager to assist you in planning your day leading up to the event
- Dedicate event manager on site to assist in everything from set up to styling the venue (according to your needs) The event manager will remain onsite throughout the event to ensure everything goes smoothly.



## *Venue Details*

- Use of venue: 24-hour time 10 am on the day of the event until 10 am the following day (to allow for bump in and bump out)
- Exclusivity: Yes, exclusive use of gardens until 11 pm on the day of the event
- Capacity: Seated 180
- Capacity: Cocktail 300
- Guests vacated by 11 pm
- Bar closed by 10.45 pm
- Catering: In-house
- Drinks: In-house or BYO
- Toilets provided in venue for up to 120 guests (over 120 guests require additional toilets hired)

*Please ask us about further hire options outside our above packages.*

## Additions

### Tableware package for seated reception

\$25 per person

- Trestle tables
- White or black table tablecloths
- Choice of coloured napkins
- Main side and cake plate
- Cutlery, wine and water glasses

This tableware package includes delivery, collection, set up and pack down of hire.

### Cocktail package for stand-up events

\$1,500

This cocktail package includes

- 4x rectangle high bars
- 4x round high bars
- 32x stools
- 4x cane lounges
- 2x side tables
- 1x coffee table

Includes delivery, collection, set up and pack down of hire.

Price On Application is applicable for the following:

- Choice of arbors
- Additional cocktail furniture or cocktail bar set up
- Flowers
- Styling
- Printing
- Celebrants
- DJ's

We have a comprehensive list of amazing suppliers to assist you!

### Ceremony bar set up (does not include drinks)

\$5 per person

- Bar set up on lawns offering drinks for pre and or post-ceremony
- Glassware included

### Cocktail bar set up

Inclusive of cocktails\*      \$25 per person  
BYO Cocktail ingredients      \$10 per person

*This includes a cocktail bar set up on lawns for pre and/or post-ceremony for a 2-hour service.*

\*Please ask for our cocktail list for this venue.

# Catering Packages

*There are delicious bites for you as well! Explore our exclusive catering options at Beaumont House:*

## Seated meals Tier One

\$90 per person

- 5x roaming canapés
- Alternate drop main or shared mains
- Cut and serve your wedding cake with cream and coulis

## Seated meals Tier Two

\$110 per person

- 5x roaming canapés
- Alternate drop entrée or shared entrée
- Alternate drop main or shared mains
- Cut and serve your wedding cake with cream and coulis

## Cocktail style Tier One

\$60 per person

- 8x roaming canapés
- 2x substantial canapés
- Cut and serve your wedding cake with cream and coulis

## Cocktail style Tier Two

\$90 per person

- 10x roaming canapés
- 3x substantial canapés
- Cut and serve your wedding cake with cream and coulis

## Additions

- Extra canapés \$5 per person
- Grazing table \$30 per person
- Late-night toasties \$12 per person
- Plated desserts are \$16 per person
- Dessert bar \$25 per person

*Explore the full Beaumont House catering menu [here!](#)*



# Drinks Packages

## Tier One

\$60 per person, for 5 hours

- Sparkling ~ Howards Sparkling Pinot Noir Chardonnay
- White ~ Howard Vineyard 400-Meter Range Sauvignon Blanc
- Rose ~ Howard Vineyard 400m Range Rose
- Red ~ Howards Shiraz
- Beer ~ Choose 2 options: Coopers Pale Ale, Corona, Hahn Superdry, Great Northern, Heineken
- Flat and sparkling water

*Extra hour of service at \$8 per person, per hour*



## Tier Two

\$80 per person, for 5 hours

- Sparkling ~ Howards Sparkling Blanc de Blanc

Please choose 5 additional wines from the below list.

- Howard Vineyard Block Q Sauvignon Blanc and Howard Vineyard 400m Meter Range Sauvignon Blanc
- Howard Vineyard Pinot Gris
- Howard Vineyard Amos Chardonnay
- Howard Vineyard 400-Meter Range Rose
- Howard Vineyard Pinot Noir
- Howard Vineyard Shiraz
- Howard Vineyard Sangiovese

Choose 3 beers from:

- Coopers Pale Ale, Corona, Hahn Superdry, Great Northern or Heineken.
- Flat and sparkling water, soft drinks

*Extra hour of service at \$10 per person, per hour*

*BYO options are available as well*

## Additional Information

### Booking and deposits

All bookings will be deemed tentative until the deposit is paid and a signed contract is received by the venue. A tentative booking will be held for 14 days from the date of the quote. If we have not received your deposit and signed contract within 14 days of the quote date, your booking will be cancelled.

If another enquiry is made for this date, you will be given the first opportunity to book and pay a deposit to secure the booking.

#### Deposits

The venue deposit to secure Beaumont House is \$3000. Deposits are deemed non-refundable (see Cancellations).

Please note: There are no deposit refunds for events booked from October to March.

#### Cancellations

All cancellations are required in writing. Deposits may be transferred to another date only if the future date is available.

### Drinks — BYO

If you choose to have a BYO option for your event, please note that drinks are to be delivered to the **venue no later than 11 am on the day of the event**. You may be able to deliver the day before – please ask us if possible.

You will also need to advise us about which order you would like drinks served in.

### Catering

A 20% deposit is required to confirm catering (in addition to the venue hire deposit).

Menu to be confirmed 30 days prior to the event.

Complete payment of the menu is required 60 days prior to the event.

If any additional meals are added after final payment, immediate payment is required to fulfil new requests. Meal numbers cannot go down, there will be no credit or refund given for any reduction in numbers once payment has been made

Additional fees may apply for certain dietary requests.

Dietary requests are required 14 days prior to the event.

No external catering is allowed.

### External suppliers

A full list of external suppliers is required 14 days before the event.

A full list of hire/styling items brought onto the premises is required 14 days before the event. Any changes to suppliers, hire or styling items within 48 hours of the event may incur additional charges.

Any items brought in by external suppliers must be within the 24-hour venue hire period.

## Additional Information

### Hire equipment

#### In house hire

A 20% deposit is required to confirm any hire booking (in addition to any other deposit).

Full payment for all hires is required 30 days before the event.

No hire is confirmed until full payment has been made. Any addition to hire after the initial hire is secured and paid for will incur additional costs. Any hire requested the day before or the day of the event will be charged at double the normal rate and additional delivery charges may apply.

A full set up of tables, chairs, linen, plates, cutlery and glassware is included in the package.

Any hire equipment hired but not used at events is still deemed hire equipment and no refunds are given.

We will provide a map of the event area and plan for any hire items once the invoice has been paid. The client is to sign off on the plan.

Any changes to the plan may incur additional costs.

### External hire

All externally hired equipment must be delivered and collected within the 24-hour venue hire period.

Delivery or collection outside this timeframe will result in a deduction from the bond.

All equipment must be delivered to either the courtyard (for reception hire) or the gravel area (for ceremony hire). If any moving of external hire is needed, fees will apply.

### Table setting for external hire

If external suppliers are hired for the set up of tables for reception, they or the client are responsible for placing tables and chairs in place in the marquee.

Our team will set tables (linen, plates, cutlery, glassware) on the day of the event to a maximum of 60 pax. Any more than 60 pax setting will incur a \$3 fee per person.

All other hire items must be placed in position by the client. If you require us to set up, we will require a map and a list of items 14 days before the event. Set-up fees may apply.

A full list of hire items and names of suppliers is to be provided to the venue 14 days before the event.





# Terms and Conditions

*as of 1st January 2023*

## DJ

All DJs and bands are required to set up their own equipment.

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## Toilets

Our venue toilets can accommodate up to 120 guests. If over 120 guests, you will need to hire toilets at your expense. There are two positions the property toilets can go, please ask us for a map.

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## Lighting

Our hire packages include marquee lighting (either fairy or festoon). If you would like any further lighting we can organise this for you at additional costs. Or you can organise your own lighting supplier.

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## Lawns and grounds

All furniture and weighted items must be removed from lawns at the conclusion of the event and not left on lawns overnight.

The following items are not permitted on the lawns – dance floors, marquees or any structure that requires to be set up for more than 12 hours.

- **The throwing of paper confetti, glitter or rice is prohibited.**
- **Rose petals (dried or fresh) are permitted.**
- **Smoking is prohibited on the property at all times.**
- **Persons found smoking on the grounds will be asked to leave.**

# Terms and Conditions

## Bonds

A bond of \$1500 is required on full payment for the venue– this is in addition to the function cost. This bond will be refunded within 48 hours of the event less any charges incurred. Any damage to property or hired equipment will result in loss of full or partial bond.

Any rubbish left on premises (excluding bins) will result in loss of full or partial bond.

All broken, damaged and missing items will be charged a full replacement cost and taken out of bond.

Linen – candles must be contained to avoid wax damage, any wax on linen will result in full replacement costs.

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## Delivery and collection

Venue hire is a 24-hour period from 10 am on the day of your event until 10 am the following day.

All external deliveries must be communicated to the venue to ensure smooth delivery and collection procedures.

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## Event conclusion

- Last drinks at 10:30 pm, with the bar closed at 10:45 pm
- Music concluded by 10:45 pm
- All guests are to vacate the premises by 11.00 pm. Any guests still on the premises after 11 pm will be escorted off by security.

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## Final Payments

Venue hire – balance is due 120 days prior to your event.

Catering – balance is due 60 days prior to the event.

Hire items – balance is due 30 days prior to the event.