

*Stangate House:  
Your Unforgettable Event Venue*



# Stangate House

Located 25 minutes from the city and just a short drive from Stirling, Stangate House & Garden is a conveniently located venue that honestly feels a lot further away than a short trip up the freeway.

With its serene natural backdrop and timeless charm, this place certainly ticks the dreamy wedding box. A flexible venue with an unforgettable garden, you can write your own wedding fairytale at Stangate House & Garden.

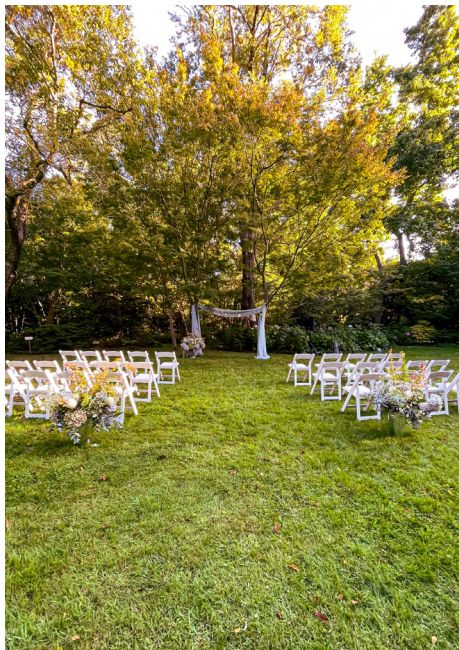


# Wedding Ceremony Package

\$ 2,500

*When you select this package, you can get:*

- Exclusive access to garden 10 am-7 pm
- Exclusive use of our incredible gardens for your ceremony and photos
- 24x white Americana chairs for the ceremony
- Signing table and two chairs
- Staff onsite to direct guests and assist where needed
- Use of private Function Room, Camellia Room and Boardroom
- Access to kitchen
- Access to toilets
- Outside power
- Event manager to assist you in planning your perfect day leading up to the event
- Event managers on site. They will be there to assist in setting up and styling the venue according to your needs while being onsite throughout the event to ensure your day runs perfectly.



## *Venue Details*

- Capacity Ceremony: 450
- Standing Capacity: 450
- Seated Capacity: 250
- Accommodation: No
- Earliest Start Time: 10:00 am
- Exclusivity: Yes
- Last Drinks: 6:30 pm
- Pet-friendly

## Additions

### Tableware package for seated reception

\$20 per person

- Trestle tables
- White or black table tablecloths
- Choice of coloured napkins
- Main side and cake plate
- Cutlery, wine and water glasses

This tableware package includes delivery, collection, set up and pack down of hire.

### Drinks packages

\$40 per person, for 2 hours

- Sparkling ~ Howards Sparkling Pinot Noir Chardonnay
- White ~ Howards Sauvignon Blanc
- Red ~ Howards Shiraz
- Beer ~ Coopers Pale Ale, Corona
- Flat and sparkling water

The package takes all the stress off your shoulders. This includes all glassware, trestle and linen for the bar. This also includes the staffing, liquor license, set up and pack down.

*We can also do BYO if you require it- please ask us if it is possible for your event!*

### Cocktail package for stand-up events

\$1,500

This cocktail package includes

- 4x rectangle high bars
- 4x round high bars
- 32x stools
- 4x cane lounges
- 2x side tables
- 1x coffee table

Includes delivery, collection, set up and pack down of hire.

Price On Application is applicable for the following:

- Choice of arbors
- Additional cocktail furniture or cocktail bar set up
- Flowers
- Styling
- Printing
- Celebrants
- DJ's

We have a comprehensive list of amazing suppliers to assist you!

# Catering Packages

*There are delicious bites for you as well! Explore our catering options at Stangate House:*

## Cocktail Catering

\$60 per person

- 7x roaming canapés
- Includes chefs on-site, staffing and kitchen equipment needed.

We have a wide range of additional catering packages - please ask us for more details.



## Catering Information

- A 20% deposit is required to confirm catering (in addition to the venue hire deposit).
- The menu is to be confirmed 30 days before the event.
- Complete payment of the menu is required 60 days before the event.
- If any additional meals are added after final payment, immediate payment is required to fulfil new requests. Meal numbers cannot go down once payment has been made.
- Additional fees may apply for certain dietary requests.
- Dietary requests are required 14 days before the event.
- No external catering is allowed.

## *Additional Information*

### Hire equipment

In house hire

A 20% deposit is required to confirm any hire booking (in addition to any other deposit).

Full payment for all hires is required 30 days before the event.

No hire is confirmed until full payment has been made. Any addition to hire after the initial hire is secured and paid for will incur additional costs. Any hire requested the day before or the day of the event will be charged at double the normal rate and additional delivery charges may apply.

A full set up of tables, chairs, linen, plates, cutlery and glassware is included in the package.

Any hire equipment hired but not used at events is still deemed hire equipment and no refunds are given.

We will provide a map of the event area and plan for any hire items once the invoice has been paid. The client is to sign off on the plan.

Any changes to the plan may incur additional costs.

### External hire

All externally hired equipment must be delivered and collected within the 24-hour venue hire period.

Delivery or collection outside this timeframe will result in a deduction from the bond.

All equipment must be delivered to either the courtyard (for reception hire) or the gravel area (for ceremony hire). If any moving of external hire is needed, fees will apply.

### Table setting for external hire

If external suppliers are hired for the set up of tables for reception, they or the client are responsible for placing tables and chairs in place in the marquee.

Our team will set tables (linen, plates, cutlery, glassware) on the day of the event to a maximum of 60 pax. Any more than 60 pax setting will incur a \$3 fee per person.

All other hire items must be placed in position by the client. If you require us to set up, we will require a map and a list of items 14 days before the event. Set-up fees may apply.

A full list of hire items and names of suppliers is to be provided to the venue 14 days before the event.

## *Additional Information*

### External suppliers

A full list of external suppliers is required 14 days before the event.

A full list of hire/styling items brought onto the premises is required 14 days before the event. Any changes to suppliers, hire or styling items within 48 hours of the event may incur additional charges.

Any items brought in by external suppliers must be within the 24-hour venue hire period.

### Drinks — BYO

If you choose to have a BYO option for your event, please note that drinks are to be delivered to the venue no later than 11 am on the day of the event. You may be able to deliver the day before – please ask us if possible.

You will also need to advise us about which order you would like drinks served in.

### Booking and deposits

All bookings will be deemed tentative until the deposit is paid and a signed contract is received by this wedding venue in Adelaide Hills. A tentative booking will be held for 14 days from the date of the quote. If we have not received your deposit and signed contract within 14 days of the quote date, your booking will be cancelled.

If another enquiry is made for this date, you will be given the first opportunity to book and pay a deposit to secure the booking.

### Deposits

The venue deposit to secure Stangate House is \$1000. Deposits are deemed non-refundable (see Cancellations).

Please note: There are no deposit refunds for events booked from October to March.

### Cancellations

All cancellations are required in writing. Deposits may be transferred to another date only if the future date is available.



# Terms and Conditions

*as of 1st January 2023*

## DJ

All DJs and bands are required to set up their own equipment.

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## Toilets

Our venue toilets can accommodate up to 120 guests. If over 120 guests, you will need to hire toilets at your expense. There are two positions the property toilets can go, please ask us for a map.

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## Lawns and grounds

All furniture and weighted items must be removed from lawns at the conclusion of the event and not left on lawns overnight.

The following items are not permitted on the lawns – dance floors, marquees or any structure that requires to be set up for more than 12 hours.

- **The throwing of paper confetti, glitter or rice is prohibited.**
- **Rose petals (dried or fresh) are permitted.**
- **Smoking is prohibited on the property at all times.**
- **Persons found smoking on the grounds will be asked to leave.**



# Terms and Conditions

## Bonds

A bond of \$500 is required on full payment of the outdoor wedding venue in Adelaide – this is in addition to the function cost. This bond will be refunded within 48 hours of the event less any charges incurred. Any damage to property or hired equipment will result in loss of full or partial bond.

Any rubbish left on premises (excluding bins) will result in loss of full or partial bond.

All broken, damaged and missing items will be charged a full replacement cost and taken out of bond.

Linen – candles must be contained to avoid wax damage, any wax on linen will result in full replacement costs.

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## Delivery and collection

Venue hire and access is from 10.00 am until 7.00 pm on day of event.

All external deliveries must be communicated to the venue to ensure smooth delivery and collection procedures.

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## Event conclusion

- Last drinks at 6.00 pm with the bar closed at 6.30 pm.
- Music concluded by 6.30 pm
- All guests are to vacate the premises by 7.00 pm. Any guests still on the premises after 7 pm will be escorted off by security.

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## Final Payments

Venue hire – balance is due 120 days prior to your event.

Catering – balance is due 60 days prior to the event.

Hire items – balance is due 30 days prior to the event.